



**We are an Equal Opportunity Employer currently looking for qualified and experienced candidates for the following positions:**

➤ **Teller**

is responsible for providing account services to customers by receiving deposits and loan payments, cashing checks, issuing savings withdrawals, and recording night and mail deposits. Serves customers by completing account transactions. Answers questions in person and refers customers to other bank services, as necessary and sells bank products by answering inquiries, informing customers of new services and product promotions, ascertaining customers' needs, and directing customers to a branch representative.

- **Minimum Requirements:** High school diploma or general education degree (GED); or 2 or more years of related experience and/or training; or the equivalent combination of education and experience. Work related experience should consist of a financial institution operations, sales, or customer service background.

➤ **ACCOUNT SERVICES REPRESENTATIVE I & II**

is responsible for processing all new account transactions by assisting customers in their selection of various accounts and financial services through effective cross-selling of the Bank's products and services.

- **Minimum Requirements:** High school diploma or general education degree (GED); Preferred Associate degree (AA) or 2 or more years of related experience and/or training; Work related experience should consist of a financial institution operations, sales or customer service background. Educational experience, through in-house training sessions, formal school or financial industry related curriculum, should be business or financial industry related. Ability to deal with difficult problems involving multiple facets and variables in non-standardized situations. Effective Organizational and time management skills.

**Please complete the TBAS Employment application on [www.mytbas.com](http://www.mytbas.com) and send your resume with the employment application to [hr@mytbas.com](mailto:hr@mytbas.com). The Deadline for submission is July 23, 2021.**